



**INTERNSHIP APPLICATION FORM**

**1. Personal Details**

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Other Names: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Gender: \_\_\_\_\_ ID Number: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**2. Primary & Secondary Education**

*(list below from the most recent to the least recent)*

Name of Schools attended:	From:	To:
1. ....	.....	.....
2. ....	.....	.....
3. ....	.....	.....

KCSE results			KCPE results		
Year	Subject	Grade	Year	Subject	Grade

KCSE Mean Grade: \_\_\_\_\_

**3. University Education (Law Degree Only)**

Name of University:

Year Commenced:

Year Completed (If not completed, indicate expected year):

*Please provide as full a breakdown as possible of subjects studied in each year of university:*

YEAR	SUBJECT	GRADE	YEAR	SUBJECT	GRADE
<b>Year 1</b>			<b>Year 2</b>		
<b>Year 3</b>			<b>Year 4</b>		

Dissertation Topic (if any):

*Please give a brief summary of your dissertation (150 words):*

**4. Other skills, qualifications, languages or academic prizes:**

**5. Previous Work Experience (if any):**

<i>Please give details of any full or part time employment, both general and legal, you have undertaken.</i>		
Dates	Employer/Organisation	Description of job/experience

**6. Activities and Interest**

*Please give details of main extracurricular activities and responsibilities. Specify level of involvement.*

**7. References**

*Please give the details of one academic reference from your university.*

Name and Position:

Telephone Number:

Email Address:

*Please give the details of one character reference from your extracurricular activities. (e.g. volunteer work, clubs & societies etc.)*

Name and Position:

Telephone Number:

Email Address:

**11. How did you hear about us?**

Personal recommendation	<input type="checkbox"/>	Relative/friend	<input type="checkbox"/>
Notice Board	<input type="checkbox"/>	Website	<input type="checkbox"/>
Other (please Specify _____)			

---

**Declaration**

The facts set forth in this application are, to the best of my knowledge, true and complete:

Signed:

Name :

Date:

---

Please return this form to “Human Resource Manager, Mamicha & Co. Advocates, Pitman House, 4<sup>th</sup> Floor, Jakaya Kikwete Rd. Milimani | P.O. Box 59304-00200, Nairobi

Or Email to: [law@mamicha.com](mailto:law@mamicha.com)

Website: [www.mamicha.com](http://www.mamicha.com)

With the subject:

**‘APPLICATION FOR INTERNSHIP 2020’**

For Enquiries:

Tel: +254-20-224 2458/221 3643/221 0922

Tel: +254-723 695 024/726 427374